

RELIGIOUS RELEASE - ACT 175
RELIGIOUS ED ADMINISTRATOR LETTER

Dear Superintendent/Principal:

This is to inform you officially that _____, is conducting a
(Parish/Organization)
religious instruction program, _____, for Catholic students that
(Program/Event)
attend _____ in the _____, on
(Name of School) (Name of School District)
_____ from _____.
(Date) (Time Frame)

In reference to the religious education program, I am hereby transmitting to you the letters of parents of public school children in your district that will be attending the instructional program. These parents are requesting that their children be excused and released from public school under Section 1546 of the Public School Code, as amended by Act 175 of 1982, in order to attend the religious instruction program. This released-time religious instruction program is part of the Catholic instructional and formational program as authorized by _____.
(Parish/Organization)

As you can see, the parents are authorizing us to serve in loco parentis for them to attest to you that their children did in fact attend the program on the date and at the times stated above. We will provide such attendance verification following the religious instruction program.

We appreciate your cooperation in excusing and releasing the students from public school class in order to attend the religious instruction program, which we feel is very significant to the total educational growth and development of the children.

Respectfully yours,

(Signature of Religious Education Administrator)

(Date)

**RELIGIOUS RELEASE - ACT 175
PARENT LETTER**

Dear Superintendent/Principal:

Under section 1546 of the "Public School Code", as amended by Act 175 of 1982, I hereby request that my child _____, be excused
(Name of Child)
from attendance at _____ on _____,
(Name of Public School) (Date)
from _____, in order to attend _____ a religious instruction
(Time Frame) (Program/Event)
program conducted by _____.
(Parish/Organization)

I appreciate the excused release of my child from public school attendance for participation in this religious instruction program, which I deem to be important to his/her total educational growth and development as a person. I understand my child will be given ample opportunity to make up the missed public school classwork or assignments.

I will see to it that my child attends the religious instruction program for which he/she is being released from school and I hereby authorize the religious education administrator, who is responsible for the religious instruction program, to serve in loco parentis for me to attest to my child's attendance at the religious instruction program session.

Respectfully yours,

(Signature of Parent/Guardian)

(Date)

**RELIGIOUS RELEASE - ACT 175
VERIFICATION LETTER**

Dear Superintendent/Principal:

I hereby attest that the religious instruction program, _____,
(Event/Program)
available to some students in schools of the _____
(School District)
was conducted as planned on _____, from _____. This
(Date) (Time Frame)
program was conducted by _____.
(Parish/Organization)

With this letter I am enclosing the roster of students that attended the religious instruction program on the date and at the times stated above. For students who did not attend the religious instruction program for which they were released from public school attendance, I enclose a written letter of excuse from the parents of such students.

I appreciate your cooperation in excusing the students from their public school classes so that they could attend the religious instruction program, which I feel is a significant part of their total education and growth. Please relay my sentiments of gratitude to your school administrators and faculty members who cooperated in the release of these students for the religious instruction program.

Respectfully yours,

(Signature of Religious Education Administrator)

(Date)

Enclosures