Parent/Guardian Public Request for Sacramental Certificate from Diocesan Archives

To request a certificate for your minor child (who is under the age of 18), please fill out the following fields:

Name of Child: ___________________________________ Date of Birth: ________________________________

Date the Sacrament was made (estimated date is acceptable): ________________________________

Parish: __________________________________________ Parish Location: ___________________

If you are unaware of what parish the event took place in, be as specific as possible in regard to the location or neighborhood. Furthermore, ‘Pittsburgh,’ is too general of a location – please narrow that down to a city neighborhood, like ‘Bloomfield’, ‘Uptown’, or ‘South Side,’ for example.

Type of certificate (circle): Baptism First Communion Confirmation

Father’s Name: ___________________________________

Mother’s Name (include maiden name): ____________________________

Phone Number or Email Address (in case we need to contact you): ________________________________

Your Signature: __________________________________________

Please provide a copy of your photo ID below (or on an attached paper):

______________________________________________________________________________________

Please mail this completed document, along with a stamped envelope addressed to yourself to:

Archives and Records Center
Diocese of Pittsburgh
1050 Logue St.
Pittsburgh, PA 15220

All fields must be filled out and mailed with a self-addressed stamped envelope in order for the request to be processed.